

Re advertisement - Position – Head of RITE (Research, Innovations, Training and Education)

Company	Aflatoun
Location	Amsterdam, Netherlands
Job type	Full time - (36-40 hours per week)
Remuneration	Paid
Salary	€ 4622 and € 5272 per month
Comment	Inclusive of pension, health insurance, holiday allowance and national insurance contributions

The Organization

Aflatoun International is a non-profit organization, which offers social, financial & entrepreneurship education to children and young people worldwide, empowering them to make a positive change for a more equitable world. Aflatoun creates high-quality curricula for different age groups, which are contextualized to local needs and circumstances, and are implemented by over 300 partner organizations in 101 countries. Aflatoun programmes inspire children to discover their talents and put them to use, to stand up for their rights and those of their communities through active learning and problem solving. They learn how to save, how to budget, and how to set up social and financial enterprises that benefit themselves, their families and their communities. Aflatoun has been recognized globally (Brookings, Harvard, HundrEd, Million Lives Club) for its high-impact, low-cost model, which has shown to be effective in changing behaviors of participants across the globe.

By using a social franchise model, Aflatoun transfers curricular content, monitoring and evaluation tools, and training capacity to partner organisations, helping them enhance their existing expertise and create an efficient learning ecosystem. Aflatoun's programmes follow an active-learning, participant-centered methodology, which combines social and financial education (SFE) through engaging participants, educators, government institutions and civil society organisations.

We are currently looking for a dedicated and enthusiastic Head, Teaching & Learning to join us in our mission.

Position

The Head of RITE will lead Aflatoun's work on content & quality assurance. He/She will provide oversight and management of the technical work developed at Aflatoun. The head of RITE will oversee the work of 3 departments and 1 unit: Education Department; Digital & Innovations Department; Research/M&E Department as well as the training unit. He/she will be responsible of overseeing the development and maintenance of Aflatoun's curricula, training, e-learning and research products, and the delivery of donor-funded projects with a teaching or learning focus. The Head position is a key leadership position, which in addition to functional responsibilities will act as an active member of the Management Team.

Key Areas of ResponsibilityDivisional Planning & Supervision (25%)

- Develop and implement the long-term teaching & learning strategy and annual divisional and regional plans to achieve the objectives outlined in Aflatoun International's 2022-2026 strategy.
- Develop with the different department managers annual plans and budgets for their respective departments
- Provide guidance and ensure effective collaboration and synergies between the different departments.

- Ensure that departmental activities operate within the policies and procedures of the organization.
- Advise and assist the management team, Deputy CEO, CEO and board on content & quality assurance issues to achieve the objectives outlined in 2022-2026 strategy.
- Produce up-to-date reporting on curriculum, training, e-learning and research activities and donor-funded projects for the management team and board.
- Provide the necessary support and coaching to the different department managers to improve overall functioning of the departments

Technical Leadership (35%)

- Organize and facilitate the “Futures of the 21st century citizenship education” Aflatoun Think Tank. Ensure recommendations are incorporated into Aflatoun’s Teaching & Learning Agenda.
- Technical lead of the annual “State of the Field” flagship publication.
- Lead the development of corporate teaching and learning tools.
- Lead the development and roll-out of a corporate teacher certification system
- Disseminate research findings to partners to enable improved programming and to external stakeholders to build the reputation and brand of Aflatoun as a thought leader and provider of gold-standard SFE programmes.

Partnerships (25%)

- Actively seek partnerships with knowledge institutions for the identification of joint learning and research opportunities.
- Develop new global partnerships to support the work of Aflatoun International.
- Ensure alignment and engagement with key partners, organizations, and development actors.
- Facilitate the collaboration, learning and sharing with and between partners for the implementation of Social and Financial Education.
- Participate / present at global, regional and national events to advocate for Social and Financial Education, including with national bodies for the integration of the programme into the national education curricula.

Project Leadership (15%)

- Identify potential funding prospects for Aflatoun, including major restricted grants, curriculum and research projects and consultancies.
- Lead the development of a selection of funding proposals to donors and ensure proposals submitted are targeted to the priorities in the strategy, the needs of the organization and partners, are fully costed and are of a high quality.
- Manage donor-funded projects

Act as Project Lead and Budget Holder for a set of assigned donor-funded projects, including:

- Approve project plans, budgets and other key project documentation;
- Communication and senior stakeholder management with partners and donors;
- Review, in collaboration with PMU, donor narrative and financial reports and ensure timely submission of reports and invoices;
- Monitor project activities and ensure projects deliver agreed outputs within budget in compliance with donor requirements, address any issues as they arise and recommend actions to enhance programme success in future; and
- Identify and evaluate project risks and take appropriate action to communicate and mitigate risks and address issues that arise.

Non-technical responsibilities as Aflatoun staff

- Positively contribute to team discussions and the effective running of the organisation;
- Cross-departmental collaboration, compliance with organisational policies and procedures including submitting monthly timesheets;
- Promote Aflatoun's work on social media;
- Perform other duties and tasks, consistent with the skills and expertise, as required in non-routine circumstances;
- Be willing to adapt to different tasks and different cross-organisational tasks, this includes but is not limited to helping deliver Aflatoun events such as the International Conferences and staff retreats.

Required Skills & Qualifications

- At least 10 years' work experience in the areas of social, financial or entrepreneurship education with children and youth, including experience in curriculum development and / or monitoring & evaluation of educational programmes.
- Strong people, project and budget management skills, including demonstrable on donor-funded projects.
- Analytical, critical thinking and strong problem-solving skills
- Academic degree in related subject (e.g. Masters in international development, Masters in Education, Masters in Child Development).
- Fluent written and spoken English (required). Knowledge of additional languages such as Spanish, French, Russian, Arabic or Dutch would be an advantage.
- Highly skilled at moderating or managing public engagements (meetings and trainings)
- High level advocacy experience with government bodies at local, national or regional level.
- Significant experience in program development, including developing project plans, budgets, logframes and full proposals.
- Ability to multi-task and to work under pressure.
- Ability to work effectively in a small team in an international environment.
- Strong computer skills, including sound knowledge of Windows and Microsoft Office applications, including Outlook, Word, Excel and PowerPoint.
- Ability and willingness to travel internationally.

Employment details

The position is for a full-time workweek (36-40 hours). We offer a dynamic and pleasant multicultural working environment, with an indicative gross monthly salary range of € 4622 and € 5272 per month (inclusive of pension, health insurance, holiday allowance, and national insurance contributions) - the salary level awarded will depend on relevant work experience and educational background. Due to the nature of Aflatoun's work with children around the world, specific attention is drawn towards Aflatoun's Child Protection Policy and its Policy on the Protection of Sexual Exploitation and Abuse (PSEA). These two policies are required to be signed by new employees and forms part of the employment documents related to the employment contract. The applicant commits to zero tolerance towards sexual exploitation and abuse. An additional written test may be required.

Management may appoint at a lower step based on the candidate's skills and experiences against the position's requirements

Reaction

Please apply online at <https://aflatoun.bamboohr.com/jobs/view.php?id=110> no later than 22/02/2022. If you have any specific questions on the position please contact the HR Officer Chitra at chitra@aflatoun.org.